

Tree Trimming Checklist

Please complete both pages of this checklist

Hazard mitigation steps		Satisfactory	Needs Attention	Not Applicable	Target Date for Completion	Date Completed
Before beginning the job						
1.	Ensure all staff are trained prior to beginning work. (Training examples include use of harnesses, belts, tree saddles, etc. Training also includes administering first aid).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2.	Check weather forecast prior to and during work and verify conditions are suitable for work. (You can also use the weather app on your smart phone).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3.	Determine which method of voice and non-voice communication will be used between workers in the tree and the ground crew, and discuss during the job briefing. (Examples include verbal communication, walkie-talkie, cell phone, hand signals).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4.	Are all employees equipped with employer-provided personal protective equipment? (This includes a hard hat, gloves, goggles, face protection, leg and foot protection, and hearing protection).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5.	Perform safety checks on all employer provided tree-climbing equipment and tools. (This includes climbing lines, ropes, lanyards, ladders, aerial lifts, and tools).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6.	Ensure rope snaps are the locking type with at least 5000 pounds of minimum breaking strength.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7.	Ensure tools are sharp and functioning properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8.	Ensure chainsaws are operated and maintained onsite, per the operator's manual.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Safe work practices						
9.	Designate a drop zone prior to the start of tree work and discuss with all workers at the site.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10.	Ensure required clearance from power lines is in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
11.	Before any climbing begins, the qualified tree worker has visually inspected the tree at the root collar, the tree trunk, and limbs for strength and stability—and has determined the safest way to enter the tree.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
12.	While climbing a tree, the employee must be tied in or secured at all times. (Two lines are required, such as a climbing line and work-positioning lanyard).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13.	Employees are using two hands when operating a chainsaw or cutting equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.	A second employee is onsite to provide immediate assistance when a worker is in a tree above 12 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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15.	Do workers carry the chainsaw properly when it's not in use? (Below waist level, with the engine off, and guide bar pointing down and to the rear).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
16.	Employees feed the chipper while standing to the side.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
17.	Ensure aerial equipment is operated safely—taking into account uneven ground, high winds and other conditions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
18.	Electrical tools and equipment are grounded and insulated.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Actions Taken to Correct Items Checked as “Needs Attention”	
Hazard #	
Hazard #	
Hazard #	
Hazard #	
Hazard #	
Hazard #	

Name of site inspector: _____ Signature: _____

Date of inspection: _____ Jobsite Location: _____

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For more information, visit: www.SafeAtWorkCA.com